

Summary of Minutes  
Regular Board Meeting  
September 8, 2014

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**President, Louis M. Elmy** called the meeting to order at 7:05 PM.

**Superintendent Dr. Bernard S. Prevuznak** led the Pledge of Allegiance to the Flag.

**Board Secretary Leonard B. Przywara** called the roll.

8 MEMBERS PRESENT: Caffrey, Galella, Katsock, Quinn, Susek, Thomas, Walker, Elmy

President Elmy stated:

- The chair wishes to announce that the Board held an Executive Session on August 27, 2014 and prior to the Regular Board Meeting of September 8, 2014.
- THE SUBJECTS DISCUSSED IN EXECUTIVE SESSION RELATED SOLELY TO MATTERS OF EMPLOYEE RELATIONS, LABOR NEGOTIATIONS, AND/OR THREATENED OR ACTUAL LITIGATION.

**Ms. Thomas moved, seconded by Miss Katsock**, to approve the minutes of the Regular Board Meeting of July 29, 2014 and the Regular Board Meeting of August 11, 2014 and dispense with the reading of those minutes. The vote was as follows:

**All In Favor:** Caffrey, Galella, Katsock, Quinn, Susek, Thomas, Walker, Elmy

### **Unfinished Business**

**Rev. Walker moved, seconded by Miss Katsock**, that the Policy entitled "Hiring of Professional Employees", as revised September 3, 2014 be adopted. The vote was as follows:

**8 Ayes:** Caffrey, Galella, Katsock, Quinn, Susek, Thomas, Walker, Elmy

Prior to the vote, on the question, Miss Katsock noted that she was pleased to see that Board Members would not be part of the interview process and also noted that if the Professional Employee Hiring Policy is passed this evening, she would like to see some discussion between the Board, the Superintendent and the Human Resource Department, in regard to the ranking form and interview questions.

Rev Walker informed Miss Katsock that the Human Resource Department has been using standardized questions.

Miss Katsock noted that her concern was that the previous Board had said "no" to a rating form and the Human Resource Department has been utilizing one.

**Communications from the Superintendent**

Dr. Prevuznak, Superintendent, informed the Board that the opening of the 2014-2015 school year went very well. Dr. Prevuznak noted that for the first week of the 2015-2016 school year, an additional site for Central Registration will be considered. Dr. Prevuznak also noted that the Immunization Exclusion Process has begun as per the directive of the Board and the State of Pennsylvania and the District has provided information to parents in regard to where they can obtain immunizations for their children if necessary.

**Communications from Citizens**

1. Ronald Shivers, 560 Orchard Street, Wilkes-Barre, PA  
Mr. Shivers addressed the Board in regard to the hiring of minority teachers.

Dr. Prevuznak informed Mr. Shivers that he and Attorney Wendolowski will be meeting with Mr. Ron Felton, President of the NAACP in the very near future to address the specific issue of the recruiting/hiring of minority teachers.

Attorney Wendolowski informed Mr. Shivers that the meeting with Mr. Felton is scheduled for September 16, 2014. Attorney Wendolowski noted that Dr. Prevuznak and he (Attorney Wendolowski) met with all of the local colleges as well as some of the teaching colleges within the area to discuss how the District can recruit minority teaching applicants to apply to the Wilkes-Barre Area School District. Attorney Wendolowski also noted that the District has looked at the possibility of establishing "Host Families" that would provide housing for future teachers who would like to fulfill their student teaching requirements in the Wilkes-Barre Area School District, which would then enable them to become familiar and comfortable in this area. Attorney Wendolowski noted that the District is encouraging our own minority students to explore the possibility of a teaching career and the District has also spoken to the local colleges in regard to their Career Day Programs, and has asked those colleges to consider a Career Day Program that could be presented to Elementary students. Attorney Wendolowski noted that compared to where the District was a few years ago, the District has made great strides, not where the District needs to be, however, the District is continuing to work diligently to achieve the goal of having a significant number of minority teachers employed within the Wilkes-Barre Area School District.

Dr. Prevuznak informed Mr. Shivers that the District is in the process of establishing a "Future Teachers Club" within the schools for any students who may be interested in becoming teachers.

2. Jessica McClay, 463 N. Penn Avenue, Wilkes-Barre, PA  
Ms. McClay addressed the Board in regard to the Hiring Policy and informed the Board she has applied to the District many times and has never been called for an interview. Ms. McClay also asked when the Hiring Policy becomes effective, how long an application was kept on file.

Rev. Walker informed Ms. McClay that the Hiring Policy became effective following the vote on its adoption at this Board Meeting of September 8, 2014. Rev. Walker noted that the interview process will consist of two Phases. Rev. Walker stated that Department Directors and Principals will be involved in Phase I and standardized questions will be utilized. Rev. Walker stated that in Phase II, the applicant will present to the Board. Rev. Walker explained that after Phase I and Phase II are completed, the best of the best will be selected, based on the standardized questions and the applicant's presentation, and those candidates will be presented to the Board. Rev. Walker informed Ms. McClay that he believes that applications are kept on file in the Human Resource office for six months to a year.

**LUZERNE INTERMEDIATE UNIT**

Miss Katsock informed the Board that the LIU Board and the teachers union have agreed upon and entered into a contract. Miss Katsock noted that the next meeting of the LIU will be held on Wednesday, September 24, 2014, at 6:30 PM at the Luzerne Intermediate Unit. Miss Katsock noted that all Wilkes-Barre Area Board Members were given copies of the minutes of the previous LIU Board Meeting.

**WILKES-BARRE AREA CAREER & TECHNICAL CENTER**

Mr. Quinn informed the Board that a Board Meeting of the WBACTC is scheduled for Monday, September 15, 2014.

**CURRICULUM COMMITTEE REPORT**

**Mr. Galella presented the following report and recommendations for the Board's approval:**

1. That approval be given to enter into an agreement with New Story, 1150 Wyoming Avenue, Wyoming, PA to provide special education services to students of the Wilkes-Barre Area School District for the 2014-2015 school year. A complete copy of the agreement (Exhibit "A") is on file in the Office of the Board Secretary and incorporated into this resolution with full force and effect as if same had been pronounced in its entirety herein.

**Mr. Galella motioned, seconded by Rev. Walker, to accept the report. The vote was as follows:**

**7 Ayes:** Caffrey, Galella, Quinn, Susek, Thomas, Walker, Elmy

**1 Nay:** Katsock

**BUDGET FINANCE COMMITTEE REPORT**

**Mr. Quinn presented the following report and recommendations for the Board's approval:**

**A. ADMINISTRATIVE**

1. That approval be given to the below listed payments:

<b>Contractor</b>	<b>Project</b>	<b>Fund</b>	<b>Cert/App lic. Invoice #</b>	<b>Payment Due</b>
Borton Lawson Architecture	District Feasibility Study	Capital Projects	01	\$4,289.17
Leonard Engineering, Inc.	District Feasibility Study	Capital Projects	01	\$16,170.00
WKL Architecture	District Feasibility Study	Capital Projects	01	\$29,562.50
Yanuzzi, Inc.	G.A.R. Memorial HVAC System Upgrade	Capital Projects	03	\$1,847.98
Yanuzzi, Inc.	G.A.R. Memorial HVAC System Upgrade	Capital Projects	04	\$26,203.93
Leonard Engineering, Inc.	Coughlin High School Courtyard Masonry & Parapet Repair	Capital projects	02	\$2,900.00

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2. That approval be given to appoint Dr. Bernard S. Prevuznak, Superintendent as Trustee, and Leonard B. Przywara, Business Administrator as Alternate Trustee to the Northeastern Pennsylvania School Districts Health Trust for the 2014-2015 school year.
3. That ratification be given to the Repository Tax Sales by Northeast Revenue Services, LLC as agent for the Luzerne County Tax Claim Bureau as follows:

PROPERTY OWNER	PARCEL NO.	PROPOSED BID
Statewide Investments, LLC 1933 State Route 903 Jim Thorpe, PA	73-G10SE2-016-005-000	\$500.00
John & Glorindana Zedock 286 S. Sheridan Street Wilkes-Barre, PA	73-I9NE3-002-01A-000	\$500.00

4. That approval be given to enter into a contract, by and between Luzerne County Head Start, Inc. (the Purchaser) and the Wilkes-Barre Area School District (the District) whereby the Purchaser agrees to purchase meals from the District during the 2014-2015 school year.
5. That approval be given to the Board of Education and the Solicitor to attend educational meetings, seminars and conferences during the 2014-2015 school year, and that such attendance be in accordance with the requirements of Section 516 of the Pennsylvania School Code, Act 155 and all other statutes that may be enacted, and in addition in accordance with the policies adopted by the Board of Education. Included under conferences are the Pennsylvania School Boards Association (PSBA) Annual State Conference, the National School Board Association (NSBA) Annual Conference, and the American Association of School Administrators (AASA) Annual Conference.
6. That approval be given to contribute \$18,000.00 to the Meyers Speech and Debate Team for the 2014-2015 school year.
7. That approval be given to enter into an Agreement for participation in the National School Lunch Program with the Wilkes-Barre Area Career & Technical Center for the 2014-2015 school year. A copy of this agreement is on file in the Office of the Board Secretary.
8. That approval be given to renew the District's Volunteer Accident Insurance Policy with the National Union Fire Insurance Company of Pittsburgh, PA for the 2014-2015 school year at a premium of \$588.00. The premium for the 2013-2014 school year was \$586.00.

**B. FEDERAL**

That, in accordance with the authority of the Board, the following Federal AP Checks #1326-1330 and Federal Wire transfer 201400159, from August 1, 2014 through August 31, 2014 and Chapter I AP checks #1313-1314 and Chapter I Wire Transfers 201400160-201400169 were drawn for payment since the last regular meeting of the Board of Education held on August 11, 2014 be approved.

- C. That payment be approved for the following General Fund Wire Transfers #201410019-201410036 and General Fund checks, #36276 to #36302 for August, 2014 and Food Service checks # 2452-2460 which were drawn for payment since the last regular meeting of the Board of Education held on August 11, 2014.

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- D. That the checks listed on the following pages, #36303 to #36454 which have been inspected be approved and that orders be drawn for the respective amounts set down opposite the names of persons or firms.

**Mr. Quinn moved, seconded by Dr. Susek**, to adopt the report. The vote was as follows:

**8 Ayes:** Caffrey, Galella, Katsock, Quinn, Susek, Thomas, Walker, Elmy

**1 Nay:** Katsock, – Items: C & D

There was no **ATHLETIC COMMITTEE REPORT**

There was no **SAFETY AND SECURITY COMMITTEE REPORT**

**CONTRACTED SERVICES COMMITTEE REPORT**

**Dr. Susek presented the following report and recommendations for the Board's approval:**

1. That approval be given to enter into a contract with D&M Construction Unlimited, Inc., 1513 Upper Fords Pond Road, Clarks Summit, PA to furnish and install a plank system in the ceiling plenums at Meyers High School, to allow for an investigation of the roof framing of said building. The proposed cost of this contract, which contract is recommended by the Apollo Group, Inc., the District's Construction Manager is \$7,992.00.
2. That approval be given to enter into a contract with Mark J. Sobeck Roof Consulting, Inc., 15 South Franklin Street, Suite 210, Wilkes-Barre, PA to perform a Re-roofing Investigation, Design and Inspection, at the Heights Elementary School at a cost of \$18,600.00. The award of this contract is based upon the recommendation of the Apollo Group, Inc., the District's Construction Manager.
3. That approval be given to enter into a contract with Eastern Roofing Systems, Inc., 1 Keystone Place, Suite 200, Jessup, PA to perform remedial roof repairs on various District buildings at a cost of \$13,490.00. The award of this contract is based upon the recommendation of the Apollo Group, Inc., the District's Construction Manager.
4. That approval be given to a Change Order Request, as submitted by D&M Construction Unlimited, Inc., 1513 Upper Fords Pond Road, Clarks Summit, PA in respect to the Coughlin High School Courtyard Repairs Project. This change order will provide for the installation of four (4) shoring jacks at the project site. The cost of this change order, or, \$2,837.00 will increase the total cost of this project to \$232,069.00.
5. In prior years, the Food Service contract for the purchase, and delivery of dairy products was awarded to two (2) vendors, to ensure that the District had reasonable assurance of product delivery should a problem develop with either vendor. In order to maintain this assurance, approval is requested to revise the motion of August 11, 2014 regarding the award of this same contract as follows:

That the contract for 2014-2015 Food Service contract for the purchase, and delivery of dairy products be awarded to the following vendors.

- a. Blue Ribbon Farm Dairy – Dodson, G.A.R., Meyers, Solomon/Plains
- b. West Side Dairy – Coughlin, Flood, Heights/Murray, Kistler, CSC

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6. That approval be given to enter into a contract with Olivetti Roofing Systems Corp., P.O. Box 3711, Scranton, PA for the re-roofing of the Daniel J. Flood Elementary School building at their base bid of \$619,000.00. In addition, Alternate # 4 to this same contract is accepted, whereas, Alternates # 1, 2 and 3 are rejected. The award of this contract is based upon the recommendation of the Apollo Group, Inc., the District's Construction Manager and Mark J. Sobeck Roof Consulting, Inc.

**Dr. Susek moved, seconded by Ms. Thomas,** to adopt the report. The vote was as follows:

**8 Ayes:** Caffrey Galella, Katsock, Quinn, Susek, Thomas, Walker, Elmy

**3 Nays:** Katsock, Thomas, Elmy – #6

**BUILDING & GROUNDS COMMITTEE REPORT**

**Dr. Susek presented the following report and recommendations for the Board's approval:**

1. **Requests for USE OF SCHOOL FACILITIES:**

**COUGHLIN HIGH SCHOOL**

The Coughlin Drama Club in association with the Misfit Players, requests permission to present a "Musical Review Show" to be held at Coughlin High School auditorium on the following dates:

January 15, 2015 – 7:00 PM

January 16, 2015 – 7:00 PM

January 17, 2015 – 7:00 PM

January 18, 2015 – 2:00 PM

The Drama Club/Misfit Players will be responsible for any custodial overtime fees incurred.

**SOLOMON/PLAINS JR. HIGH**

John Woloski, Principal and Brian Fischer, Activities Director, of Plains Jr. High request permission to hold the following activities.

1. Breakfast with Santa, to be held in the cafeteria on either Saturday, December 13, 2014 or Saturday, December 20, 2014 from 8:00 AM to 12:00 PM. The Breakfast is sponsored by Solomon/Plains Jr. High Activities Department and the Solomon/Plains Elementary PTO.
2. "School Winter Fest Dance" to be held in the cafeteria on Friday, February 6, 2015 from 6:00 PM to 10:00 PM. Approval contingent upon all activities, including cost of food/refreshments associated with "School Winter Fest Dance", be reviewed and approved by the Superintendent.
3. "Charity Basketball Game" to benefit the "Wilkes-Barre Area Educational Improvement Foundation" and "Little Eric's Foundation", a Foundation established to assist children with cancer. The event will take place on Friday, March 27, 2015 from 5:00 PM to 10:00 PM.

There will be no custodial fees incurred for any of the events being held.

2. **Requests for USE OF GYMS, STADIUMS & FIELDS:**

**DAN FLOOD ELEMENTARY**

- a. John Mooney, Flood Elementary Dean of Students, requests permission to use the gym at Dan Flood Elementary for basketball practice and basketball games, grades 3<sup>rd</sup> through 6<sup>th</sup>, on Mondays through Fridays from 6:00 PM to 8:00 PM and during the day on Saturdays, beginning October, 2014, and ending March, 2015.
- b. Dan Flood Elementary PTO, requests permission to use the gym for a "Movie Night Fundraiser (Rio 2 - PG)" on Friday, September 26, 2014 beginning at 6:30 PM and ending at 9:00 PM. Movie has been reviewed and approved by the Principal.

**Dr. Susek moved, seconded by Miss Katsock**, to adopt the report. The vote was as follows:  
**All in favor:** Caffrey, Galella, Katsock Quinn, Susek, Thomas Walker, Elmy

There was no **LEGISLATIVE /FEDERAL REPORT**

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**MATERIAL SUPPLIES REPORT**

**Mr. Galella presented the following report and recommendations for the Board's approval:**

1. That having inspected bids opened on August 27, 2014 that the award is made to the following bidders for:

**WINTER SPORTS EQUIPMENT & SUPPLIES**

<b><u>COUGHLIN VARSITY BOYS BASKETBALL</u></b>						
				<u>LOW</u>	<u>AWARD</u>	<u>TOTAL</u>
1	12	EA	Basketballs, Rawlings PIAA295	\$46.50	BATTAGLIAS	\$558.00
2	1	EA	Basketball nets, Gared Sports nylon hourglass shaped, #GAW	\$1.80	BSN	\$1.80
						<b>\$559.80</b>
<b><u>COUGHLIN GIRLS BASKETBALL</u></b>						
				<u>LOW</u>	<u>AWARD</u>	<u>TOTAL</u>
33	12	EA	Basketballs, Rawlings PIAA285	\$46.50	BATTAGLIAS	\$558.00
34	1	EA	Coach's Board Double Speed B54-1235302	\$6.99	BSN	\$6.99
35	5	EA	Whistles,officials style, w/mouth grip and lanyard, FOX40	\$6.50	BSN	\$32.50
36	1	ea	Dry erase board, Spot Dry B54-1405765	\$23.00	BSN	\$23.00
37	20	EA	Uniform Jersey, Under Armour, Womens Next Level, White/Scarlet	\$49.00	BSN	\$980.00
38	20	EA	Shorts, Under Armour, Womens Next Level ,white/ scarlet	\$29.00	BSN	\$580.00
						<b>\$2,180.49</b>
<b><u>COUGHLIN VARSITY WRESTLING</u></b>						
				<u>LOW</u>	<u>AWARD</u>	<u>TOTAL</u>
80	6	RL	Mat Tape, 4"x108', Clear	\$6.99	PYRAMID	\$41.94
81	20	EA	Brute Lycra/Cotton Briefs, #0191, Navy, Sizes: 3S, 10M, 4L,3XL	\$17.99	BSN	\$359.80
82	24	EA	Warm-Up Jacket,Wrestling, SWJUSA65	\$117.55	BSN	\$2,821.20
83	1	ea	Wrestling Mat, Resilite Lite Weight RLW758	\$7,071.00	RESILITE	\$7,071.00
84	3	PR	Knee pads, molded wrestling, Brute 0272 VWO1, BLUE, 2-MED, 1-LG	\$41.85	BSN	\$125.55
85	3	EA	Keen Defense soap wipes, 6/pk	NO BID		
86	4	EA	Wrestling Headgear, Cliff Keen, Signature E-58, Navy/Navy,NO SUB	\$20.99	PYRAMID	\$83.96
						<b>\$10,503.45</b>
<b><u>COUGHLIN GIRLS SWIM</u></b>						
				<u>LOW</u>	<u>AWARD</u>	<u>TOTAL</u>
106	36	EA	Swimsuits. Women's TYR Samurai ,MSM1A, Navy/Red	\$62.90	BSN	\$2,264.40
107	6	EA	Swimsuits, TYR,Samurai Durafast Splice Male Jammer, SSM1A, Color	\$37.40	BSN	\$224.40
108		EA	Swimsuits. Women's Nike Swim Galactic, Opera Fastback Tank	\$64.60	BSN	\$0.00
109		EA	Swimsuits, mens Nike Swim Galactic Male Jammer, University red	\$42.50	BSN	\$0.00
110	15	EA	Duffle bags, Speedo Medium Pro #7520085, navy/red/white, NO SUB	\$45.90	BSN	\$688.50
111	42	EA	Swim Caps, Latex, Speedo 71239-006, Red w/imprint "C" in navy, on eit	\$6.29	BATTAGLIAS	\$264.18
						<b>\$3,441.48</b>

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<b><u>G.A.R. BOYS BASKETBALL</u></b>					<b><u>LOW</u></b>	<b><u>AWARD</u></b>	<b><u>TOTAL</u></b>
5	30	EA	Basketballs, RAWLINGS OFFICIAL BASKETBALL PIAA295		\$46.50	BATTAGLIAS	\$1,395.00
6	60	PR	Socks, QUARTER CUSHION FOOT POLYPROPYLENE /NYLON/ELAS		\$3.65	BSN	\$219.00
7	1	EA	BASKETBALL PLAYMAKER DRY ERASE BOARD ROLLAWAY 48X72"		\$789.95	BSN	\$789.95
8	3	EA	BASKETBALL PLAYMAKER DRY ERASE BOARD 18" X 24"		\$29.95	BSN	\$89.85
9	1	EA	BASKETBALL PLAYMAKER DRY ERASE BOARD BAG 18" X 24" NAVY		\$27.95	BSN	\$27.95
10	3	EA	PLAYMAKER BASKETBALL 12" X 18"		\$15.00	BSN	\$45.00
11	30	EA	Reversible mesh basketball jersey 8529		\$12.00	BSN	\$360.00
12	3	EA	FOAM ERASER K-456		\$1.50	METUCHEN	\$4.50
13	3	EA	PAYMAKER PENS FINE PT PACK/4 K450P		\$3.29	PYRAMID	\$9.87
14	1	EA	PACK OF 4 BOLD LINE PENS K451P		\$3.98	PYRAMID	\$3.98
15	1	EA	BASKETBALL FOLDER AND SCOUT PAD SP-25		\$21.00	BSN	\$21.00
16	3		MESH BALL BAGS DRAWSTRING CLOSURE WITH CORD LOCK 43"		\$2.20	BSN	\$6.60
17	1	EA	JUMBO SLIPP-NOTT 26" X 26" NO SUB ON SIZE		\$198.00	BSN	\$198.00
18	2	EA	REPLACEMENT PAD FOR 26" X 26" SLIPP-NOTT		\$94.00	BSN	\$188.00
19	2	EA	9' X 15' SPIRIT PLAYMAKER PLUS BASKETBALL 9.5" X 15.5 BLUE VP		\$15.00	BSN	\$30.00
							<b>\$3,388.70</b>
<b><u>G.A.R. GIRLS BASKETBALL</u></b>							
					<b><u>LOW</u></b>	<b><u>AWARD</u></b>	<b><u>TOTAL</u></b>
41	24	EA	NIKE PERIMETER GAME JERSEY 509173		\$57.95	BSN	\$1,390.80
42	24	EA	NIKE PERIMETER GAME SHORT 509174		\$57.95	BSN	\$1,390.80
43	24	EA	NIKE PERIMETER GAME JERSEY 509173		\$57.95	BSN	\$1,390.80
44	24	EA	NIKE PERIMETER GAME SHORT 509174		\$57.95	BSN	\$1,390.80
45	1	PK	GATORADE POWDER PURPLE 1306750		\$79.89	BSN	\$79.89
46	1	PK	GATORADE CHEWS 13447		\$29.89	BSN	\$29.89
47	1	PK	GATORADE CHEWS 13448		\$29.89	BSN	\$29.89
48	1	EA	GATORADE CHEWS 13446		\$29.89	BSN	\$29.89
49	30	EA	BASKETBALLS, RAWLINGS OFFICIAL BASKETBALL PIAA285		\$46.50	BATTAGLIAS	\$1,395.00
50	5	EA	SWISH-IT , SWT		\$24.00	BSN	\$120.00
51		EA	JACKET, WOMENS NIKE AVENGER KNIT WARM UP NAVY/WH		\$47.00	BSN	\$0.00
52		EA	PANTS WOMENS NIKE AVENGER KNIT WARM UP NAVY/WHITE		\$35.00	BSN	\$0.00
53	3	EA	POLO SHIRT, WOMENS NIKE GUNG HO COACHES POLO NAVY/A		\$37.00	BSN	\$111.00
54	1	EA	MENS NIKE GUNG HO COACHES POLO NAVY/WHITE		\$37.00	BSN	\$37.00
55	4	EA	FOX 40 WHISTLE AND LANYARD BLUE		\$5.00	BSN	\$20.00
56	1	EA	AGILITY LADDER		\$18.95	BSN	\$18.95
57	6	EA	BREAKAWAY BELT 111V		\$29.95	BSN	\$179.70
58	3	EA	LATERAL RESISTANCE TRAINER MEDIUM		\$24.95	BSN	\$74.85
59	3	EA	LATERAL RESISTANCE TRAINER HEAVY		\$24.95	BSN	\$74.85
60	1	EA	MEDICINE BALL 2KG		\$12.89	BSN	\$12.89
61	1	EA	MEDICINE BALL 3KG		\$16.59	BSN	\$16.59
62	3	EA	SHOOTING GLOVE KSS-R		\$18.70	BSN	\$56.10
63	2	EA	SHOOTING GLOVE KSS-L		\$18.70	BSN	\$37.40
64	4	EA	SHOOTING BUDDY SHBB		\$25.50	BSN	\$102.00
65	4	EA	HOOP HARNESS HH-100		\$23.80	BSN	\$95.20
66	5	EA	DEFENSIVE REACH CONTROL		\$20.40	BSN	\$102.00
67	2	EA	BASKETBALL DRY ERASE BOARD, BLUE		\$13.60	BSN	\$27.20
68	1	EA	BASKETBALL DRY ERASE BOARD WITH CASE		\$23.80	BSN	\$23.80
							<b>\$8,237.29</b>
<b><u>G.A.R. WRESTLING</u></b>							
					<b><u>LOW</u></b>	<b><u>AWARD</u></b>	<b><u>TOTAL</u></b>
87	12	EA	THE GUILLOTINE CLIFF KEEN SINGLET NAVY/SILVE		\$46.85	BSN	\$562.20
88	12	EA	PERFORMER WARM UP JACKET. FULL ZIP , HOOD , FLEECE LINING		\$51.99	BSN	\$623.88
89	12	EA	RIGGER LINED PANT. COTTON LINER		\$39.99	BSN	\$479.88
90	20	EA	CUSTOM CARRY BAG 12"X12" X28" NAVY		\$55.99	BSN	\$1,119.80
91	20	EA	BRUTE QUAD TECH III WRESTLING HEAD GUARD, NO SUB, NAVY		\$20.99	PYRAMID	\$419.80
92	6	PR	ASIC INTERNATIONAL 2 KNEE PADS, PAIR, WHITE, ZD0508		\$11.50	METUCHEN	\$69.00
93	6	PR	ASIC INTERNATIONAL 2 KNEE PADS, PAIR, BLACK, ZD0508		\$11.50	METUCHEN	\$69.00
94	1	EA	Lite Weight Mat - 1 5/8" thick		\$7,071.00	RESILITE	\$7,071.00
							<b>\$10,414.56</b>

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<b><u>MEYERS BOYS BASKETBALL</u></b>						
				<u>LOW</u>	<u>AWARD</u>	<u>TOTAL</u>
20	12	EA	Basketballs, Rawlings PIAA295	\$46.50	BATTAGLIAS	\$558.00
21	30	EA	SPORTEK WARN UP PANT BLACK PST91	\$25.89	BSN	\$776.70
22	15	EA	SPORT - TEK DOT SUBLIMATION TRACK JACKET BLACK/TRUE RO	\$38.00	BSN	\$570.00
23	20	EA	11" INSEAM MESH SHORTS ROYAL BSNABA5611	\$8.00	BSN	\$160.00
24	30	EA	COLOR BLOCK SS JERSEY GRAY/GOLD SMST361	\$22.00	BSN	\$660.00
25	10	EA	COLOR BLOCK SS JERSEY GRAY/GOLD	\$31.89	BSN	\$318.90
26	2	EA	BRUTE 288 GRAM BASKETBALL NETS SNBBN288Y	\$2.99	BSN	\$5.98
27	20	EA	SCRIMMAGE VEST NEON GREEN	\$1.99	BSN	\$39.80
28	30	EA	DELONG REVERSIBLE BASKETBALL JERSEY ROYAL/GOLD,MWJ10	\$19.89	BSN	\$596.70
29	3	EA	PLAYMAKER 9' X 15', BLUE	\$15.00	BSN	\$45.00
30	12	EA	FOLDING CHAIRS. ROYAL BLUE FRAME, ROYAL BLUE CUSHIONS	\$50.35	BSN	\$604.20
31	30	EA	NIKE FADEWAY GAME JERSEY ROYAL	\$75.50	BSN	\$2,265.00
32	30	EA	NIKE FADEWAY GAME SHORTS ROYAL	\$59.95	BSN	\$1,798.50
						<b>\$8,398.78</b>
<b><u>MEYERS GIRLS BASKETBALL</u></b>						
				<u>LOW</u>	<u>AWARD</u>	<u>TOTAL</u>
69	20	EA	B-COR WICKING LONG SLEEVE T RY ROYAL	\$27.00	BSN	\$540.00
70	5	EA	Whistles, Fox40, NO SUB	\$5.00	BSN	\$25.00
71	24	pr	SOCKS, NIKE ELITE BASKETBALL, MED (W6-10) ROYAL/WHT/WHT	\$9.45	BSN	\$226.80
72	24	pr	SOCKS, NIKE ELITE BASKETBALL, MED (W6-10) WHT/ROYAL/ROYA	\$9.45	BSN	\$226.80
73	24	EA	Gatorade squeeze bottles 32oz	\$2.95	METUCHEN	\$70.80
74	36	EA	Basketballs, Rawlings PIAA285	\$46.50	BATTAGLIAS	\$1,674.00
75	2	EA	SLIP NOTT PAD REFILL, SNR60	\$37.95	BSN	\$75.90
76	4	EA	LANYARDS, 2 ROYAL, 2 GOLD	\$0.42	PYRAMID	\$1.68
77	24	EA	LOCKERROOM TOWELS, WHITE 22" x 44"	\$1.79	PYRAMID	\$42.96
78	5	EA	KORNEY BOARDS, 9 1/2" X 15 1/2" BLUE, NO SUB	\$17.95	METUCHEN	\$89.75
79	12	EA	GAME CONES 12" ORANGE	\$2.15	METUCHEN	\$25.80
						<b>\$2,999.49</b>
<b><u>MEYERS WRESTLING</u></b>						
				<u>LOW</u>	<u>AWARD</u>	<u>TOTAL</u>
95	6	PR	Wrestling Knee Pads, Navy, Wrestling Aids BK64,	\$15.89	PYRAMID	\$95.34
96	32	EA	NYLON SUPPLEX WARM UP PANTS CKWPSL75 NAVY	\$79.99	BSN	\$2,559.68
97	32	EA	NYLON SUPPLEX 75 CLOTH WARM UP JACKET CKWJSL75	\$112.00	BSN	\$3,584.00
98	6	EA	Chin cup assembly,white, CSM Cliff Keen	\$3.95	METUCHEN	\$23.70
99	2	EA	STOP WATCH,ROBIC SC-500E SINGLE EVENT 50047, <b>NO SUB</b>	\$12.98	PYRAMID	\$25.96
100	8	EA	TEAM DUFFLE BAG,ADIDAS ELITE MEDIUM, ROYAL BLUE, NO SUB	\$29.00	BATTAGLIAS	\$232.00
101	5	EA	Team duffel bags, Asics, ZR490, NAVY, 25" x 13" x 10", NO SUB	NO BID		
102	1	EA	NASAL CEASE #242813, MEDCO	NO BID		
						<b>\$6,520.68</b>
<b><u>MEYERS GIRLS SWIM</u></b>						
				<u>LOW</u>	<u>AWARD</u>	<u>TOTAL</u>
112	30	EA	Swimsuits, Speedo Aqua Blade 719040, Recordbreaker back, Navy 041	\$51.00	BATTAGLIAS	\$1,530.00
113	13	EA	Swimsuits, Speedo Aqua Blade Jammer 705966, Navy 041	\$42.00	BATTAGLIAS	\$546.00
114	40	EA	Goggles, Speedo Women's Vanquisher 2.0 Plus - 004 black/blue 75002	\$13.74	BATTAGLIAS	\$549.60
115	60	EA	Swim Caps, Latex, Speedo 71239, Yellow w/navy "M", <b>NO SUB</b>	\$6.29	BATTAGLIAS	\$377.40
116	4	EA	Watershed Chamois- Blue, <b>NO SUB</b>	\$13.60	BSN	\$54.40
117	30	EA	Duffle Bag, Speedo Medium Pro style 7520117, navy	\$39.50	BATTAGLIAS	\$1,185.00
118	4	ea	Speedo sports towel, 004 blue	\$10.94	BATTAGLIAS	\$43.76
						<b>\$4,286.16</b>

Summary of Minutes  
Regular Board Meeting  
September 8, 2014

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<b><u>COUGHLIN JR. HIGH BOYS BASKETBALL</u></b>						
				<u>LOW</u>	<u>AWARD</u>	<u>TOTAL</u>
<b>3</b>	6	EA	Basketballs, Rawlings PIAA295	\$46.50	BSN	\$279.00
<b>4</b>	1	EA	Slip Nott Pad of 60 Sheets, KBA SNR-60	\$34.40	BSN	\$34.40
						<b>\$313.40</b>
<b><u>COUGHLIN JR H GIRLS BASKETBALL (SOLOMON)</u></b>						
				<u>LOW</u>	<u>AWARD</u>	<u>TOTAL</u>
<b>39</b>	12	EA	BASKETBALLS, RAWLINGS OFFICIAL BASKETBALL PIAA285	\$46.50	BATTAGLIAS	\$558.00
<b>40</b>	1	EA	SLIPP-NOTT BASE AND PAD,SNB-P	\$86.00	BATTAGLIAS	\$86.00
						<b>\$644.00</b>
<b><u>COUGHLIN JR HIGH WRESTLING</u></b>						
				<u>LOW</u>	<u>AWARD</u>	<u>TOTAL</u>
<b>103</b>	24	RL	Mat Tape, 4"x108', Clear	\$6.99	PYRAMID	\$167.76
<b>104</b>	10	EA	Wrestling head gear,Cliff Keen Signature E-58 , RED/RED, <b>NO SUB</b>	\$20.99	PYRAMID	\$209.90
<b>105</b>	10	EA	Warm-up Pull-over, Nike Inferno, scarlet/white 229085	OB		
						<b>\$377.66</b>

**TOTAL \$62,265.94**

**ADDENDUM**

1. That that contract for the manufacture and installation of a Walk-In Freezer at the Solomon/Plains Memorial Cafeteria be awarded to Northern Commercial Refrigeration, 125 First Street, Hudson, PA at their proposed price of \$17,625.00.
2. That approval be given for the purchase of a used vehicle, to be used by the School District police through Valley Chevrolet, Inc., 601 Kidder Street, Wilkes-Barre, PA at a price of \$11,600.00. This vehicle, which has added features, will greatly enhance the operations of the District's Police Department.

**Mr. Galella moved, seconded by Ms. Thomas,** to adopt the report. The vote was as follows:  
**8 Ayes:** Caffrey, Galella, Katsock, Quinn, Susek, Thomas, Walker, Elmy

Mr. Galella requested that Mr. Post, Purchasing Agent, send the Material Supplies Report to all Board Members, in advance of the Agenda being delivered, in order to insure the Board ample time to review the Material Supplies Report, prior to the Board Meeting.

The Board went into Executive Session at 7:40 PM

The Board returned from Executive Session at 7:49 PM and President Elmy read the following statement:

Pursuant to the Pennsylvania Sunshine Act the Chair wishes to announce that the Board went into Executive Session at 7:40 PM. The subjects discussed in Executive Session related solely to matters of employee relations, labor negotiations, and /or threatened or actual litigation.

**PERSONNEL COMMITTEE REPORT**

**Dr. Susek presented the following report and recommendations for the Board's approval:**

**A. Professional**

1. That **Jessica Speicher** be appointed a temporary professional employee, as a special education teacher.
2. That **Dana Smith** be granted a FMLA leave beginning on or about November 12, 2014 through approximately February 23, 2015.
3. That **Lauren Letteer** be granted a FMLA leave beginning on or about December 3, 2014 and ending on or about February 2, 2015, pending a physician's certification.
4. That **Robert Watkins** be appointed as a Secondary Assistant Principal.
5. That **Frank J. Castano**, Director of Human Resources, be designated the Health Insurance Privacy and Portability Act (HIPPA) Compliance Officer for the Wilkes-Barre Area School District, effective September 8, 2014.
6. That the resignation of **Julie Lukasiewicz** be accepted with regret, effective August 30, 2014.
7. That the resignation of **Meghan Buckley** be accepted with regret, effective August 14, 2014.
8. That **Jill Wujcik's** step she was hired at be adjusted from step 1 to step 5, effective August 26, 2013.
9. The following members of the professional staff, having made claim for incentive raise under the WBAEA Agreement and having produced official transcripts listing the graduate credits earned, be granted the following effective September 9, 2014:

**Bachelors' +15**

Nikole Karkut  
Glenn Zimmerman

**Bachelors' +30**

John Allen

**Masters'**

Deborah Wychock  
Amy Peters  
Jill Wujcik  
Brian Leighton  
Jamie Andrews  
Matthew Mill  
Stephanie Frank

**Masters' +9**

Rick Simon  
Matthew Klem

**Masters' +18**

Brooke Joyce  
Christopher Sedon  
Melissa Chase

**Masters' +27**

David Gittens  
Christopher Anthony  
Anthony Mercadante  
Vanessa Menendez

**Masters' +36**

Lisa Zelinski  
Cecilia Baltusavich

**Masters' +45**

Jenny Carlo  
Brian Hampel  
Jenifer Kemmerer

**Masters' +54**

Leah Cochran

**B. Para-professionals/PCA**

1. That **Brittany Majikes** be appointed a full time para-professional/PCA (32.5 hours).
2. That **Marie Mushinsky** be appointed a full time para-professional/PCA (32.5 hours).

**C. Secretaries and Teachers' Associates**

1. That **Jolene Pascuci** be appointed a Grade 1, 10 month secretary.
2. That **Barbara Watlock** be appointed a 20 hour per week, copy room aide.
3. That **Nancy Fedor** be appointed a 12.5 hour per week, library aide.
4. That **Melissa Schneikart** be appointed a 12.5 hour per week, locker room aide.
5. That **Jane Desciak** be appointed a 20 hour per week, Kindergarten aide.
6. That **Bernard Ott** be granted an unpaid leave for the 2014-15 school year.
7. That the resignation of **Amanda Earley** be accepted with regret, effective August 21, 2014.

**D. Crossing Guards**

1. That **Patricia Peters** be appointed a permanent crossing guard, effective August 25, 2014.
2. That **John Earley** be appointed a permanent crossing guard, effective September 8, 2014.
3. That the retirement of **Doreen Kopinski** be accepted with regret effective September 3, 2014.

**E. Security**

1. That **Duane Harrison** be appointed a 10 hour per week traveling security greeter.
2. That **Joseph Sromovski** be appointed a 10 hour per week traveling security greeter.
3. That **Frank Hoedle** be appointed a 28 hour per week security greeter.
4. That **Donald Smith** be appointed a substitute security greeter and/or substitute traveling security greeter.
5. That **Anthony Thomas** be appointed a substitute security greeter and/or substitute traveling security greeter.
6. That ~~**Joseph Sromovski** be appointed a substitute security greeter and/or substitute traveling security greeter.~~ **TABLED**
7. That the resignation of **Maureen George** be accepted with regret, effective August 24, 2014.

**F. Athletics**

1. That the resignation of **Thomas Belles** as the Coughlin varsity wrestling head coach be accepted with regret, effective August 28, 2014.
2. That the resignation of **William Monaghan** as the Coughlin junior high baseball assistant coach be accepted with regret August 27, 2014.
3. The following appointments are made for the sport season and will be continued on a season to season basis unless the post is declared vacant by the Board of School Directors. All appointments are effective upon all PDE required clearances and documents being submitted.

Meyers	Field Hockey	Jr. High Head Coach	<b>Alyson Paulauskas</b>
Meyers	Field Hockey	Jr. High Asst. Coach	<b>Samantha Kishbach</b>
Coughlin	Wrestling	Jr. High Head Coach	<b>Stephen Sedon</b>
Coughlin	Basketball	Jr. High Asst. Coach	<b>Lonnie Lee</b>
Coughlin	Boys' Soccer	Varsity Volunteer Asst.	<b>Nino Campagna</b>

**G. Agreements**

1. That approval be given to the employment contract by and between the Board of the ~~Wilkes-Barre Area School District and **Frank J. Castano**, Director of Human Resources,~~ effective September 8, 2014. **TABLED**

**ADDENDUM A**

**A. Teachers' Associates**

1. That the hours of the following Title III ESL teachers' aides be increased for 20 hours to 25 hours per week.

Margaret Bailoni  
Mary Claire Corcoran  
Christine Zak  
Donna Majikes

**ADDENDUM B**

**B. Para Professional/PCAs**

1. That **Allison Holden** be appointed a full time para-professional/PCA (32.5 hours).
2. That **Melanie Cunis** be appointed a full time para-professional/PCA (32.5 hours).

**Dr. Susek moved, seconded by Ms. Thomas,** to adopt the report. The vote was as follows:

**8 Ayes:** Caffrey, Galella, Katsock, Quinn, Susek, Thomas, Walker, Elmy

**1 Abstain:** Thomas – E – Security - #5

**1 Nay:** Katsock – C - Secretaries/Teacher Associates - #1

**2 Nays:** Katsock, Walker – E – Security - #5

Mr. Caffrey presented Resolution #1

**RESOLUTION**

WHEREAS, the recent death of **PATRICIA R. LITTLETON** has brought sorrow to her family, friends, and all who knew her; and

WHEREAS, she retired from the Wilkes-Barre Area School District as Special Education Teacher; and

WHEREAS, her passing on August 31, 2014 will leave an unfillable void in the lives of all who knew and loved her;

THEREFORE, BE IT RESOLVED, that her death be recorded in the minutes of the Board of School Directors and that the Secretary be instructed to express the sympathy of the members of the Board to her husband Bill; her daughters, Maureen and Kathy; and to her entire family.

Wilkes-Barre, PA  
September 8, 2014

**Mr. Caffrey moved to accept the Resolution by Acclamation.**

Caffrey, Galella, Katsock, Quinn, Susek, Thomas, Walker, Elmy

**New Business**

Mr. Quinn addressed the Board regarding his concerns about the STEM Program being held at E.L. Meyers High School.

Miss Katscok brought to the Boards attention, the fact that some letters of reference she has received from Administrators on behalf of applicants for positions within the Wilkes-Barre Area School District, have been written on District letterhead. Miss Katsock noted the District letterhead is for official District business and should not be used for personal letters of recommendation.

**Communications from Solicitor**

Attorney Wendolowski noted that the Administration along with himself (Attorney Wendolowski) have been working diligently to provide information in regard to the upcoming State Funding Litigation. Attorney Wendolowski stated that several meetings have been held in order to provide information to the Education Law Center. Attorney Wendolowski noted that the complaint is most likely to be filed on September 16, 2014.

**Miss Katsock moved, seconded by Mr. Caffrey,** that the Food Service contract for the purchase and delivery of dairy products, become effective October 1, 2014. The vote was as follows:

**8 Ayes:** Caffrey, Galella, Katsock, Quinn, Susek, Thomas, Walker, Elmy

**Miss Katsock, moved, seconded by Rev. Walker,** to approve the execution of a due process settlement agreement involving student NS. The vote was as follows:

**8 Ayes:** Caffrey, Galella, Katsock, Quinn, Susek, Thomas, Walker, Elmy

**Board Secretary Report**

Leonard B. Przywara, Board Secretary/Business Manager announced the following Meeting schedule.

**October – 2014**

Committee Meeting  
Tuesday, October 14, 2014 – 5:30 PM

Regular Board Meeting  
Tuesday, October 14, 2014 – 7:00 PM

**Miss Katsock moved** to adjourn the Meeting.

**President Elmy** adjourned the Meeting at 8:18 PM.